

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



April 17, 2015

City Calendar

April:

- 18 8:00am St. Johns River Cleanup
- 10:30am Volunteer Recognition Luncheon
- 20 6:30pm Commission meeting
- 21 3:00pm Firefighters Pension Bd.
- 6:00pm AHAC Committee
- 18, 21, 24, 25: Laura Ingalls Wilder Exhibit, Enterprise
- 22 5:30pm Special Magistrate
- 24 11:00am Arbor Day
- 25 9:30am CM Candidate Reception
- 1:00pm CM Candidate Interviews
- 27 5:30pm Commission workshop
- 28 5:30pm Senior Advisory Bd.
- 29 10am-2pm FLOWmobile

Visit deltonafl.gov for event details.

CONTACT US:

Deltona's website: deltonafl.gov
 To find out who your Commissioner is, call Sandi, 386-878-8860.
 To contact the entire City Commission, email: commissioners@deltonafl.gov



Deltona City Manager's Weekly Report

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	110
Valuation of work permitted for the week	\$934,023
Building Inspections completed for the week	283
Fire plan reviews completed for the week	4
Fire Inspections completed for the week	38

Enforcement Services Division:

Requests for services this week	389
Animals impounded at the humane societies	18
Properties requiring grass to be cut by contractors	2 (\$80)
Money collected for animal tags, liens and return to owners	\$4,038
Foreclosures this week: Deltona – 8; County – 43; Total – 51.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	12	
Newspapers	18	(12.5 hours)
Public Records Requests Received	1	(\$0)
Documents imaged or modified, pages	446	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Staff met with Deltona Water for a quarterly CIP projects status update.
- ◆ Business Tax Receipts had 21 walk-ins and 7 of those completed applications.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	3	BLS & Misc. Medicals	65
Vehicle fire	1	Hazardous Condition	2
Wild land, grass, trash	1	Service Calls	8
Miscellaneous Fire	3	Good Intent	21
ALS Medicals	46	False Alarms	7
		TOTAL CALLS	157*

(*numbers slightly off due to change in reporting dates.)

HUMAN RESOURCES DEPARTMENT

- ◆ Processed 9 Performance Evaluations in this period and received 2 applications for one posted vacancy; processed two FMLA requests.
- ◆ Scheduled interviews and prepared questionnaires for the Firefighter positions.

- ◆ Conducted a meeting with Halifax Health, the Wellness Committee and the Insurance Committee regarding the Employee Wellness program.
- ◆ Coordinated Identity Theft lunch & learn for employees on April 14th. Eight employees attended.
- ◆ Conducted Defensive Driving class for 13 employees on April 15th.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

Special Events & Programs:

- Dupont Lakes: Senior Softball Leagues.
- Harris Saxon Community Center: Boys & Girls Club After School Care.
- Wes Crile Park: Okinawan Martial Arts for all ages.

Administrative:

- ◆ Prepared materials regarding Facility Use Agreements and park usage for the Commission, as well as materials for the Parks & Recreation Advisory Board meeting.
- ◆ Met with Van Deusen Roofing to finalize the construction of the Community Center roof.
- ◆ Discussed bringing collegiate soccer to Deltona with Bethune-Cookman University representatives.
- ◆ Prepared for, and will host the Volunteer Recognition Luncheon on April 18th.



Parks & Rec hosted the AP60 Concert at the Amphitheater.

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ The Community Development staff conducted the Fair Housing Open House on April 14th and offered services for credit repair and maintenance, free credit checks, free rental and housing legal advice, financial services, foreclosure prevention, and provided an opportunity to meet with attorneys, realtors, bankers, and counselors. Thanks to generous sponsors, such as WalMart, Publix, Southern Title, Fairwinds Credit Union, and Fifth Third Bank, free food and drinks were also provided.
- ◆ Burton & Associates is doing a Comprehensive Impact Fee Study — impact fees are paid for a project to off-set any proposed new impacts on things such as roadways, water & sewer systems, public services (sheriff/fire-rescue), and Parks. The consultant anticipates study completion, ordinance writing with the City Attorney, and presentation to the City Commission at the June 15th Commission meeting. This study is needed prior to updating the City's Impact Fee Schedule.
- ◆ Attended a Duke Energy presentation on Right-Of-Way and Powerline Easement preservation for their utility systems.
- ◆ Presented the Southwest Volusia CRA to the City Commission at the April 13th Workshop. The CRA is scheduled for the April 20th City Commission meeting, for approval of the use of a CRA consultant (Strategic Planning Group) and a budget of \$30,000 to achieve a Delegation of Authority from the Volusia County Council.
- ◆ Community Development staff sold the 10th and 11th homes in the NSP program, reducing the remaining total number of homes within both the NSP 1 and 3 programs to 9. This brings the program to a completion ratio of 80%, with 74 homes sold to-date. The recently sold homes are located at 1635 Hastings and 1153 Wilmington.

Pictured here are typical interior and exterior shots of City NSP homes.



PUBLIC WORKS—DELTONA WATER, FIELD OPERATIONS GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Deltona Water Customer Service

DW – Lockbox	2254
Ebox	1412
Call Center calls	1429
Walk-ins/Drop Box	1219
On-line payments	1584
IVR	866
EFT	1194
Total on Disconnect List	84

Eastern Water Reclamation Facility progress:

The block walls of the operations building in the lower left corner of the plant (*right*) are about complete including the second floor. Interior work has been initiated. Walkways on the adjacent treatment basins are being poured and conduit run throughout. The maintenance building to the right is nearly complete including exterior painting and architectural features. The main power transformer has been set in front of the building and the site now has primary power. Near the large ground storage tank (GST), the block walls of the reclaimed water pump station are complete. Two screens have been set on top of the pretreatment structure (near the pond) as well as the adjacent de-grit equipment. Work continues inside of the biosolids handling buildings (green rooftops) setting equipment and running conduit.



*Workers are pouring concrete
on an elevated walkway.*



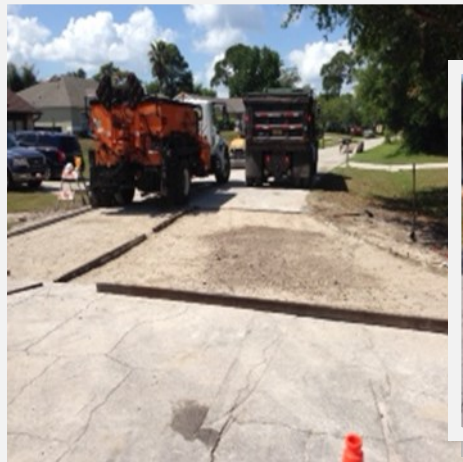
Public Works Traffic Division:

The Sign Shop completed 17 sign repairs; fabricated and installed 8 new street name signs and 15 other signs. Thermoplastic Striping was applied for a total of 265 feet.

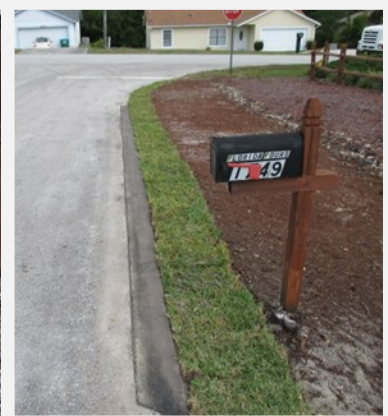
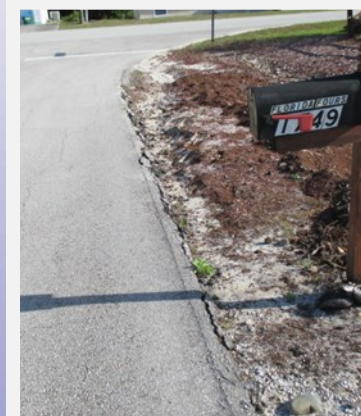
Deltona Water Field Operations repaired a main break, where the road was washed out, at Normandy & Hartley. Pipe was replaced across Normandy; the hole had to be filled and compacted according to road repair specs; finally, a contractor patched the roadway after repairs were completed.



Asphalt repairs were performed at 1619 Pendleton for Storm-Water (*before & after pix shown right*), and also repaired speed bumps with asphalt for Deltona Water.



Road edge and erosion repair at 1749 Hernando Ave.

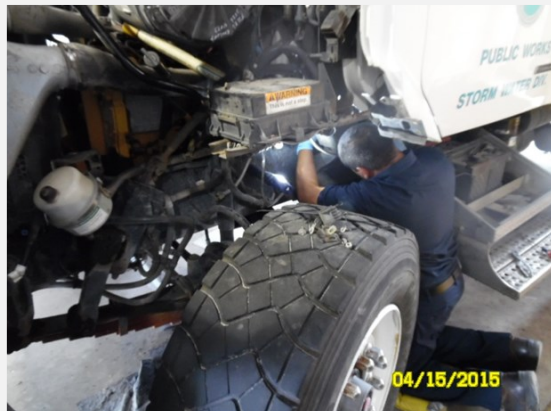


Public Works Field Operations:

Sidewalk repairs at 2607 Beal St.

**Fleet Maintenance Division:**

23 vehicles and equipment were repaired; 5 Fire Dept. Station checks were made.

**CITY MANAGER'S OFFICE**

DALE BAKER, ACTING CITY MANAGER

Office of Economic Development (OED): (Jerry Mayes, Economic Development Manager)

- ◆ Met with John Wanamaker and Rosie Hartman of Coldwell Banker Commercial, and then Keith Norden and Denise Mott, with Team Volusia, to plan for the upcoming Economic Development Practitioners meeting regarding a "Commerce Park" in Deltona.
- ◆ Attended the Team Volusia EDC's Economic Practitioners Council meeting in Daytona Beach. In the future, meetings will be held bi-monthly with four Eastside meetings and two Westside meetings.
- ◆ Attended the 'Pre-Application Meeting' for RaceTrac #836. The location under consideration is Debarry Avenue and Deltona Boulevard, being Lots 2 & 3 of the Deltona Welcome Center BPUD. This would be RaceTrac's third Deltona location.
- ◆ Based on the premise that an educated and trained workforce is a key component to successful economic development, attended the Career Connection Cadre Executive Board Meeting and planning session. We reviewed current strategies on Academies as a part of workforce development, future academies and workforce needs.

- ◆ The "Lakeshore Loop Trail Funding" was a 'Consent Agenda' item at the April 6th Commission meeting. The Commission approved the use of funds (which will be repaid by ECHO funds) allowing the construction of the Lakeshore Loop Trail to commence a year earlier than planned. This will be another major step toward the City's "*Ecological Tourism Project*".
- ◆ Drafted the "Deltona's Flex-Themed Accelerator" white paper and submitted it to staff for peer review.
- ◆ The City has approved the Volusia County version of the application to be used for creative arts permits when movies, commercials, etc., are being filmed and recorded in Volusia County. Met with Lee Lopez (PIO) to work on creating a Film Location Catalogue to be used by the City, Team Volusia EDC, and other entities that do business in that marketplace.

Public Information Office (PIO): (Lee Lopez, Public Information Officer)

DeltonaTV: Recorded 2 episodes of Stay Fit for 2015; post-production for "Best Friends on 4 Legs: TNR"; production for Open animation for "Stay Fit in 2015"; production for Open animation for "Solo Notes"; production for Open animation for "From the Front Page"; recorded Music in the Amphitheater: American Pop 60 concert on April 11th; attended the Seminole County School District Intern Job Fair to recruit interns for summer; recorded interview with George Voll/J&J Security for Deltona Business Alliance program. Working with IT Dept. to install new storage hard drive for video production.

Media Inquiries: Provided information about the Wastewater Treatment Plant's progress to Prakesh Gandni/Florida Specifier; provided information and coordinated an interview regarding high water due to heavy rains to David McDaniel/WESH-TV Ch. 2.

Other: Photographed certain City Parks for the Parks Dept.; working on the webpage for the City TV station; working with IT to resolve recurring technical issues with video production software (Adobe Creative Suite); met with Renee Tallavast/West Volusia Tourist Bureau to discuss options for promoting Deltona; met with Giuli Schaact to discuss the creation of a Location Catalogue for film and video production.